

# Decision Schedule

<b>Decision by</b>	<b>Portfolio Holder for Housing and Communities</b>
<b>Made on</b>	<b>27 October 2020</b>
<b>Date decisions published</b>	<b>28 October 2020</b>

<b>Item no.</b>	<b>Agenda item</b>	<b>Contact Officer</b>	<b>Decision</b>	<b>*Key/ Non Key</b>	<b>**Last date for call in</b>
	Award of Contracts Under the Housing Improvement Plan - Window and Door Replacements	<b>Andrew Cotton</b>	<p>1. Authority to appoint Graham Holmes Astraseal from the LHC framework (LHC WD1, Lot 3, Central England) for a contract term of up to four years.</p> <p>2. Authority for the Housing Assets Manager to commission works from Graham Holmes Astraseal for planned improvements under the Housing Improvement Plan to an aggregate value of up to £720,000 over the life of the Contract.</p> <p>3. Authority for Legal Services to review, prepare and complete any associated contract documentation.</p>	Key	2 November 2020

## Call in

### **\*What is a Key Decision?**

A Key Decision is an [executive decision](#) likely to result in the Council:

- Incurring expenditure of £50,000 or more, or;
- Making savings or generate income of £50,000 or more, and/or
- Has a significant impact on two or more wards in the Borough and on communities living or working in those areas.

All Key Decisions will come into effect three working days (not including the date of publishing) after a decision has been published. The last date for call in will be included on the decision notice.

### **\*\*What happens once a Key Decision has been made?**

When a [Key Decision](#) is made the decision shall be published within two clear working days of being made.

Copies of the notice of decision shall be published;

- In hard copy (upon request) at the main offices of the Council.
- By email which will be provided to all members.
- On the website.

All Key Decisions will come into effect three working days (not including the date of publishing) after a decision has been published. The last date for call in will be included on the decision notice.

### **How can scrutiny members call in a Key Decision?**

The call-in request shall be on a completed [call-in request form](#) and include the names and signatures of six members excluding Cabinet Members, the decision making principles it is believed have been breached and also the reasons for this.